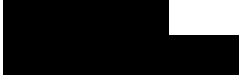


COMMUNITY UNIT SCHOOL DISTRICT 300

2550 HARNISH DRIVE
ALGONQUIN, IL 60102
PHONE: 847.551.8300 • Fax: 847.551.8314

FREEDOM OF INFORMATION

December 13, 2018

Frank Bertolami


Re: FOIA Request Received December 7, our Record #1116

Subject: **(1)** Requesting information regarding the total number of ESL Transitional Bilingual Educators and ESL Visiting International Educators the school district has employed from 2014-2018. **(2)** Please include the total number employed for each of the certificate designations each year (2014, 2015, 2016, 2017 & 2018). **(3)** In addition, provide a copy of the school district written policy regarding hiring staff having ESL Transitional Bilingual Educator and ESL Visiting International Educator certification classification.

Dear Mr. Bertolami:

I am responding to your December 7, request(s) under the Freedom of Information Act (5 ILCS 140/1 *et seq.*), in which you asked for the above referenced information. The following information is responsive to your request and is being provided to you:

Request #1: Requesting information regarding the total number of ESL Bilingual Educators and ESL Visiting International Educators the school district has employed from 2014-2018. *Please see the attached document outlining the number of ESL Transitional Bilingual Educators and ESL Visiting International teachers for the requested timeframe.*

Request #2: Please include the total number employed for each of the certificate designations each year (2014, 2015, 2016, 2017 & 2018). *Please see the same document provided for request #1.*

Request #3: In addition, provide a copy of the school district written policy regarding hiring staff having ESL Transitional Bilingual Educator and ESL Visiting International Educator certification classification. *Please see the attached District 300 Board Policy 5:190 and the ISBE Educator Licensure Requirements document.*

Please let me know if you have additional questions.

Thank you.

Everlean Dodson

Everlean Dodson
Archives Manager

FOIA #1116

CUSD300 Repsonse 12/12/2018

SCHOOL YEAR		BILINGUAL TEACHERS/POSITIONS	ESL TEACHERS/POSITIONS	VISTING TEACHERS
2014	2015	41	31	8
2015	2016	41	53	9
2016	2017	39	61	14
2017	2018	54	55	11
2018	2019	60	50	16

PROFESSIONAL PERSONNEL

5:190 Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the School Code.
 - b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.:

[20 U.S.C. §6312\(e\)\(1\)\(A\)](#).

[105 ILCS 5/10-20.15](#), [5/21-11.4](#), [5/21B-15](#), [5/21B-20](#), [5/21B-25](#), and [5/24-23](#).

[23 Ill.Admin.Code §1.610 et seq.](#), [§1.705 et seq.](#), and [Part 25](#).

CROSS REF.: 6:170 (Title I Programs)

ADOPTED: February 10, 2003

REVISED: March 12, 2012; May 12, 2014; February 28, 2017

Community Unit School District 300



Illinois State Board of Education

Educator Licensure Requirements

Division of English Language Learning

August 2015



Overview

- Program staffing for TBE and TPI
- ESL and bilingual teacher requirement
- Preschool teacher requirements
- Professional development
- Staffing requirements for ELs' IEP meetings
- Other resources





TBE/TPI Program Staffing

Administrative certificate, supervisory or teacher leader endorsement, and:

- 200 or more ELs in the district:
 - If there is a TBE program: bilingual endorsement, or ENL endorsement with language designation, or 18 semester hours of coursework towards the bilingual endorsement as described in 23 IL Adm Code 1.783
 - If there are only TPI programs: ESL/bilingual endorsement, or ENL endorsement, or 18 semester hours of coursework towards the bilingual endorsement as described in 23 IL Adm Code 1.783
- Fewer than 200 ELs in the district
 - ESL/bilingual endorsement, or ENL endorsement, or 18 semester hours of coursework towards the bilingual endorsement as described in 23 IL Adm Code 1.783
 - Or at least 8 hours of PD annually related to ELs

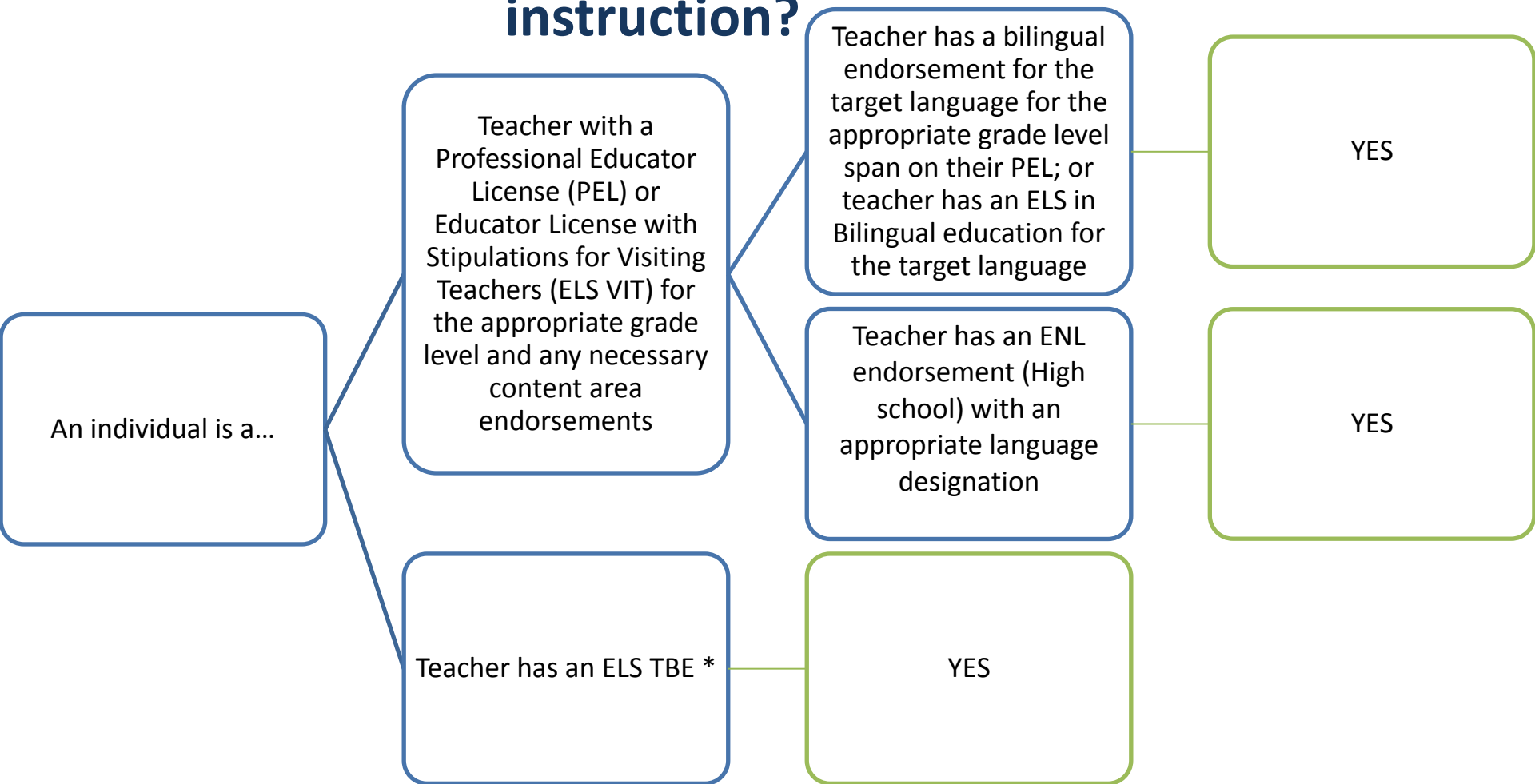


TBE/TPI Program Staffing

- Bilingual teachers and ESL teachers, in grades preK-12, must meet licensure requirements for the grade and subject taught as well as for bilingual/ESL endorsement as applicable



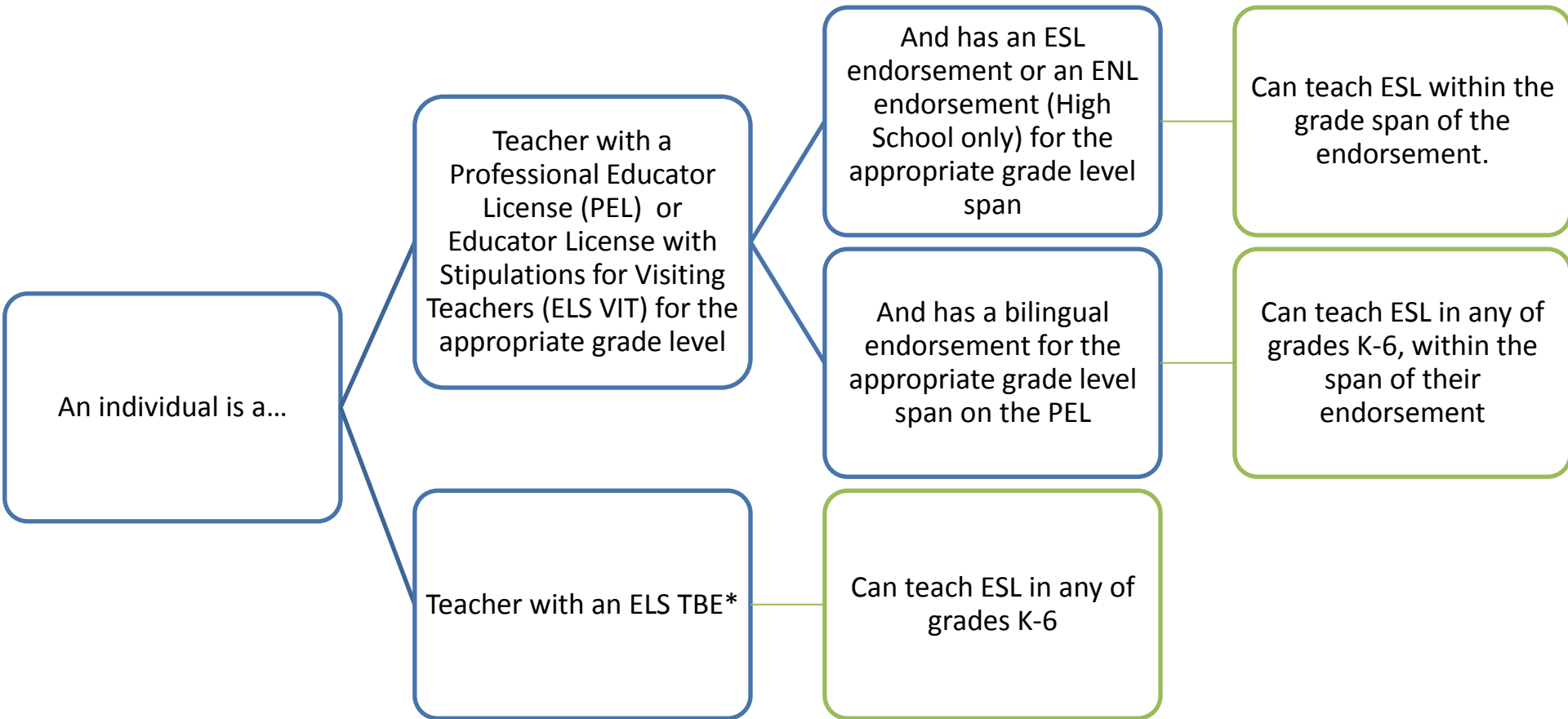
Is an individual qualified to provide native language instruction?



* Can only be considered Highly Qualified for three years after the first date of hire, provided that the teacher: (a) is continuously enrolled in an approved teacher education program, (b) has passed the state content exam for the subject(s) taught, and (c) is receiving high quality professional development and mentoring.



Can an individual teach ESL?



* Can only be considered Highly Qualified for three years after the first date of hire, provided that the teacher: (a) is continuously enrolled in an approved teacher education program, (b) has passed the state content exam for the subject(s) taught, and (c) is receiving high quality professional development and mentoring.



Do TBE/TPI staffing requirements apply to all preschools?

- Any preschool program (for children 3-5 yrs old) administered by a school district regardless of whether the program is provided in an attendance center or a non-school-based facility



Preschool Staffing



Serving ELs in PreK

Classroom teacher also provides services for ELs

Must hold PEL early childhood **AND** ESL or Bilingual endorsement or ELS in TBE, as appropriate

Co-teaching & Push-in

Classroom teacher with a PEL in early childhood, co-teaching with a certified EC or Elementary teacher with the ESL or Bilingual Endorsement, or ELS in Bilingual Education

2014-2016: Any school district unable to meet the staffing requirements will have to submit a plan to the State Superintendent of Education each year



TBE/TPI Staff PD

- Professional development addressing research, assessment, instruction, etc. as found in 228.35 must be offered to all staff at least twice yearly;
- Training for new-to-district staff;
- Spanish language arts professional development (for Full-Time Spanish TBE Programs) must be offered at least once a year; and,
- Training for individuals who administer the screeners and annual assessment for English language proficiency.



Additional PD Requirements

Districts that receive federal Title III LIPLEPS (Language Instruction Program for Limited English Proficient Students) funding, must also provide:

- Professional development for teachers (including general education), administrators, and other personnel, which must be:
 - designed to improve the instruction and assessment of limited English proficient children;
 - designed to enhance the ability of such teachers to understand and use curricula, assessment measures, and instruction strategies for limited English proficient children;
 - of sufficient intensity and duration to have a positive and lasting impact on the teachers' performance in the classroom



Special Education (Part 226)

- A qualified bilingual specialist participates on the Individual Education Plan (IEP) teams of ELs (226.210, 226.800)



Other Resources

ELL Licensure Matrix

<http://www.isbe.net/bilingual/pdfs/ell-licensure-matrix.pdf>

You may reference other webinars listed under the Educator Licensure web site:

http://www.isbe.net/licensure/html/webinar_archive.htm



Division of English Language Learning

<http://www.isbe.net/bilingual/default.htm>

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